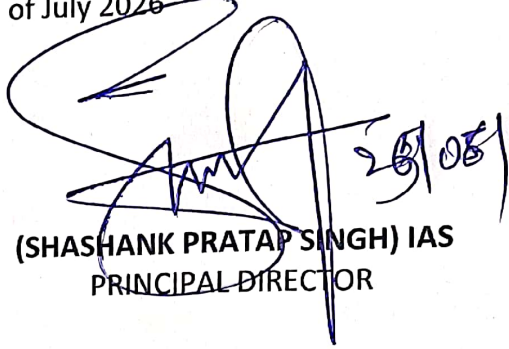


ELIGIBILITY / GUIDELINES FOR RECOMMENDATION OF TEACHERS FOR DISTRICT AWARD

1. Nomination for the District Award shall be initiated by the Head of Institution with the consultation of Staff/SMC/SMDC/School Managing Board
 - i. For Private Schools, the Administrator/Head of the School nomination shall be initiated in consultation with the Managing Board.
 - ii. For Government Primary/ Middle Schools, nomination shall be initiated in consultation with SMC
 - iii. For Government Secondary/ Higher Secondary Schools, nomination shall be initiated in consultation with SMDC
 - iv. No individual self-nomination shall be accepted at any cost/level
 - v. In case, any nominee is found canvassing, his/her selection shall be summarily rejected.
2. Recommendation shall be made from among the Teachers who have:
 - i. Been rendering exceptional services to the school as well as to the society (beyond the school perimeter) and who have also pro-actively devised innovative approaches in teachers – learning process, promoted literacy programmes, encouraged students to participate in extra-curricular activities like Swachh Bharat, painting, writing journal, media usage for social changes, environmental awareness etc. (self-attestation of such activities shall be enclosed).
 - ii. Good moral character/integrity. He/she must have a good reputation in the society.
 - iii. Served not less than 10 years in the teaching profession.
 - iv. Promoted the education of differently abled children and who have done outstanding work for inclusive education.
 - v. Should possess Professional qualification such as D.El.Ed/PSTE/B.Ed/ any equivalent professional degree course.
3. While recommending award for the teachers, the following points shall be noted carefully:
 - i. The selection process for District Award shall be based purely on merit and not on the length of his/her service as teacher or any other considerations.
 - ii. Teachers who are attached to Offices and any other non-teaching assignment other than a school shall not be recommended for the award.
 - iii. In case of deserving Heads of Institution to be awarded, the SMC/ SMDC can nominate his/her candidature to the District Selection Committee.
 - iv. Must consider the place of posting of teachers (Priority shall be given to those teachers who are fulfilling the above requirements and who are serving in the far flung and remote areas of the State in the respective District Headquarters with sincerity and dedication).
 - v. Teachers who have criminal cases or court cases pending against them shall not be nominated for the award.
4. On receiving nominations, the District Education Officer is to constitute the District Level Committee with the following Officials/Representatives for final selection of teachers as the District level.
 - i. Deputy Commissioner of the District : Chairman
 - ii. District Education Officer : Member Secretary
 - iii. Sub Divisional Education Officer : Member
 - iv. One Principal to be nominated from a GHSS located in the District HQ : Member
 - v. One Headmaster to be nominated from a GHS located in the District HQ : Member

- vi. One JEO (Secondary/Elementary) from the DEO Office : Member
- vii. Three members to be invited among:
(a) NGO working in the field of education
(b) Representative from ANSTA (District Unit)
(c) Representative from ANPSA (District Unit)
5. Time Line:
- i. Short Listing/Nomination at SDEO Level: 15/06/2026
- ii. Submission of nominations to the District Level Committee: 01/07/2026
- iii. Meeting of the District Level Committee: 24th of July 2026

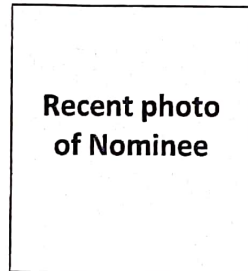

(SHASHANK PRATAP SINGH) IAS
PRINCIPAL DIRECTOR

PROFORMA 'A'

NOMINATION FORM FOR DISTRICT AWARD TO TEACHERS 2026
(Signed additional sheets may be attached if given spaces are not sufficient)

PART - 1

(To be filled by Nominator)



1. Nomination done by (please tick)
2. Head of the Institution with SMC/SMB/SMDC []
3. SMC/SMB/SMDC []
4. District :
5. Village /Town :
6. Name of School :
7. Contact No. :
8. Name of Nominee :
9. Designation of Nominee :
10. Attendance (in percentage) for the last three years (to be filled by the Head of School) :
.....
11. Teacher's relation/contribution to the community in education field, preferably detailed nominee self-write up in separate sheet with supporting document if any
.....
12. His/her genuine interest in affection and care towards children welfare:
.....
13. Specific reasons for his/her nomination:
.....
.....

Signature of nominators:

	<i>Name</i>	<i>Designation</i>	<i>Signature</i>
1.
2.
3.
4.

- NB: 1. The Nomination form shall be forwarded by Head of Institution to the DEO/SDEO.
2. Nominator shall submit a detailed achievement write-up in a separate sheet duly signed.
(Refer Annexure A-2)

PART – II
(To be filled by Nominee)

1. Name of Nominee :
2. Date of Birth :
3. Date of joining service :
4. Educational Qualification :

Sl.No	Name of Examination	University/Board	Year of passing	Division
1	P.G			
2	Graduate			
3	HSSLC			
4	HSLC			
5	<i>B.Ed/M.Ed</i>			
6	<i>D.El.Ed/PSTE/UGHTT</i>			
7	Others			

(Documents to be enclosed)

5. Subjects taught by the *Nominee*:
6. His/her subject taught pass percentage in public examination for last two years
(*PSLC/VII/IX, X, XI & XII* only)

Class	Year	No. of students	Pass Percentage

7. Involvement in co-curricular activities:

- i)
- ii)
- iii)

8. Whether recipient of any awards:

- i)
- ii)
- iii)

(Nominee may submit an achievement write-up in a separate sheet with self attestation.) Refer annexure-A2(i)

.....
Name of the nominee

.....
Designation

.....
Signature

NB: Part I & II to be forwarded to District Level Committee.

PART-III
(To be filled by concerned DEO/SDEO)

Note: DEO/SDEO may please ensure that Sl.No.8 of part-II is filled

1. Do you agree with entries made in part – I & II [YES] [NO]
2. Do you know the Nominee personally? [YES] [NO]
3. *Have you verified the supporting documents attached?* [YES] [NO]
4. Are you satisfied with the concerned teacher's dealing with affection and care to the Children welfare from Head of Institution/SMC/SMDC/SMB [YES] [NO]
5. Additional comments for nominee: (Confidential Assessment)

.....
.....
.....
.....
.....

.....
Name *Designation* *Signature*

NB: DEO/SDEO shall submit a detailed write –up on the nominee on separate sheet duly signed.

PART – IV
(To be filled by the District Level Committee)

1. Decision of the District Level Committee:
.....
.....
.....
.....
.....

.....
Signature/ Name of the Chairman of the District Level Committee

NB: Incomplete forms will be rejected