

## ELIGIBILITY / GUIDELINES FOR RECOMMENDATION OF TEACHERS FOR DISTRICT AWARDS

1. Nomination for the District Award shall be initiated by the Head of Institution with the consultation of Staff/SMC/SMDC/School Managing Board
  - i. For Private Schools, the Administrator/Head of the School nomination shall be initiated in consultation with the Managing Board.
  - ii. For Government Primary/ Middle Schools, nomination shall be initiated in consultation with SMC
  - iii. For Government Secondary/ Higher Secondary Schools, nomination shall be initiated in consultation with SMDC
  - iv. No individual self-nomination shall be accepted at any cost/level
  - v. In case, any nominee is found canvassing, his/her selection shall be summarily rejected.
2. Recommendation shall be made from among the Teachers who have:
  - i. Been rendering exceptional services to the school as well as to the society (beyond the school perimeter) and who have also pro-actively devised innovative approaches in teachers – learning process, promoted literacy programmes, encouraged students to participate in extra-curricular activities like Swachh Bharat, painting, writing journal, media usage for social changes, environmental awareness etc. (self-attestation of such activities shall be enclosed).
  - ii. Good moral character/integrity. He/she must have a good reputation in the society.
  - iii. Served not less than 10 years in the teaching profession.
  - iv. Promoted the education of differently abled children and who have done outstanding work for inclusive education.
  - v. Should possess Professional qualification such as D.El.Ed/PSTE/B.Ed/ any equivalent professional degree course.
3. While recommending award for the teachers, the following points shall be noted carefully:
  - i. The selection process for District Award shall be based purely on merit and not on the length of his/her service as teacher or any other considerations.
  - ii. Teachers who are attached to Offices and any other non-teaching assignment other than a school shall not be recommended for the award.
  - iii. In case of deserving Heads of Institution to be awarded, the SMC/ SMDC can nominate his/her candidature to the District Selection Committee.
  - iv. Must consider the place of posting of teachers (Priority shall be given to those teachers who are fulfilling the above requirements and who are serving in the far flung and remote areas of the State in the respective District Headquarters with sincerity and dedication).
  - v. Teachers who have criminal cases or court cases pending against them shall not be nominated for the award.



4. On receiving nominations, the District Education Officer is to constitute the District Level Committee with the following Officials/Representatives for final selection of teachers as the District level.

- i. Deputy Commissioner of the District : Chairman
- ii. District Education Officer : Member Secretary
- iii. Sub Divisional Education Officer : Member
- iv. One Principal to be nominated from a GHSS located in the District HQ : Member
- v. One Headmaster to be nominated from a GHS located in the District HQ : Member
- vi. One JEO (Secondary/Elementary) from the DEO Office : Member
- vii. Three members to be invited among:
  - (a) NGO working in the field of education
  - (b) Representative from ANSTA (District Unit)
  - (c) Representative from ANPSA (District Unit)

5. Time Line:

- i. Short Listing/Nomination at SDEO Level: 23/07/2025
- ii. Submission of nominations to the District Level Committee: 24/07/2025
- iii. Meeting of the District Level Committee: Last week of 25<sup>th</sup> to 31<sup>st</sup> July, 2025
- iv. Submission of the selected list to Directorate : On or before 01<sup>st</sup> August, 2025



(Shashank Pratap Singh) IAS  
Principal Director