

25. School Staff & Curriculum:

- i. No. of teaching staff No. of non-teaching staff
- ii. No. of trained teachers B. Ed D. El. Ed Montessori
ECCE Others
- iii. No. of qualified Science teacher No. of qualified Math's teachers
- iv. Curriculum, syllabus and text book followed in school: SCERT/any
Other

26. SALARY STRUCTURE OF TEACHERS:

- a. Pre-Primary Teacher
- b. Primary Teacher
- c. Graduate Teacher

27. SCHOOL FEE STRUCTURE:

- I. Admission fee
- II. Monthly fee
- III. Capitation fee (If any):

Declaration by the School Head

I/ We

Designation do hereby declare that the information provided above is true and correct. In the event that any information furnished by me/ us is found to be false or incorrect, the Department shall be at liberty to take appropriate action including withdrawal of the order.

Dated _____

Signature _____

Name: _____

Designation _____

School Seal



Documents to be enclosed:

1. Forwarding letter from the concerned Sr. SDEO/SDEO.
2. Recommendation letter of the concerned DPDB with meeting minutes.
3. Photocopy of school Permission, Provisional Recognition/ Renewal of Recognition orders and Certificate of Registration.
4. Teachers detailed biodata.
5. Photocopy of highest educational qualification certificates of Teachers including the Head Teacher.
6. Photocopy of teachers' professional certificates.
7. A copy of constituted School Managing Board as per RTE Act 2009 duly approved & issued by the concerned District Officer.
8. Inspection Form (**Format-V**).

Note:

- Forms shall be available in the Department's Official website till **31st March 2026**
- Date of Submission will be from **1st June to 30th June 2026**.
- The format shall be valid for the current academic year only.
- The format along with all the required documents and fee of Rs. 2000/- shall be submitted in person to Room No.421 (Planning Section) Directorate of School Education, Kohima.
- Late submission shall not be entertained.